



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **BEAU ESSENCE HEALTH AND BEAUTY INC.**
 Address : Blk. 7A Lot 7, Mahogany Promenade Village, Brgy. Pulo, City of Cabuyao, Laguna

P.O. No. : 23-12-0910
 Date : 07 DECEMBER 2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
 Date of Delivery : _____

Delivery Term : 30 Calendar Days but not to exceed 31 Dec. 2023
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
LOT 2 JANITORIAL SUPPLIES					
36	pcs	20	Broom, NATIVE -Soft (tambo) -Weight: 500 grams (max) -Handle: Metal, plastic coated or wood, machine turned finish -Diameter of Handle: 19mm (min.) -Lenght of Handle: 545mm (min.) -Dry Weight of the Tiger Grass: 200 grams (min.) or Anjura Fiber: 130 grams (min.) -Usable Lenght of Tiger Grass or Anjura Fiber: 270mm (min.) -With Upper Stitch: 20 (min.) Lower Stitch: 30 (min.)	195.00	3,900.00
37	pcs	20	Broom, COCONUT -Stick (ting ting) -Made of good quality coconut midribs -Standard Size: 140mm grip (min.), measured 152mm from the top -Usable lenght: 760mm (min.) -Rib Count: 345 pcs (min.)	38.00	760.00
38	can	25	Furniture Cleaner, SPLENDA -Aerosol Type, 300 ml/can	365.00	9,125.00
39	pcs	20	Mophead, RAYON -Made of Rayon, 400mg	135.00	2,700.00
40	pcs	25	Insecticide, TARGET -Aerosol Type, 300ml	267.00	6,675.00

Control No. 5135

SUBTOTAL : Php 23,160.00

Total Amount in Words Twenty-three Thousand One Hundred Sixty Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

ANDRE RHYZA ALONZO
 (Signature over printed name of Supplier)
12/21/2023
 Date

VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :
JOSEPH R. PANALIGAN
 (Authorized Official)

Funds Available :
JUVY A. CUENCO
 Chief Accountant

Amount : ₱ 25,120.00
 OBR No. : 100-2023-08
0316-4411

